



Marsham Parish Council

DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 13th JANUARY 2024 AT 7:00PM IN MARSHAM CHURCH

Email: marsham_pc@outlook.com

PRESENT

Mr C Rouse (Chairman), Mr P Gladden, Mr B Baker, Mr M Childerhouse, Mrs P Baker, Mr P Gladden, Cllr S Catchpole

APOLOGIES: Mr C Hensby (Vice Chairman), Cllr A Mihr

Public Participation: 0

Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None.
3. **MINUTES** – Minutes of the meeting held on the 11th November 2024 agreed a true account of record and signed by the Chairman.
4. **PUBLIC PARTICIPATION** – No Public were in attendance.
5. **REPORTS FROM POLICE** – No Reports received. Query items C/F.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – Devolution plans continue to be created with Norfolk County Council to learn in February of the success to the proposals for Unitary Councils. Police & Crime Commissioner – Prevention of Crime and Safer Streets are the Priority for the forth coming year.
7. **MATTERS ARISING – a)** Clerk Recruitment – the Council were advised that due to events over the previous months, delays in the preparation of recruitment had taken place, with a slower pace recruitment strategy to take place. Clerk to advise further when details sourced from NALC.
8. **PLANNING** – No applications were received.
9. **SAM2 SPEEDSIGN** – The Council were advised that works to Fengate speedsign were ongoing but in progress with pole siting agreed. Downloading of data taken on by Mark Childerhouse. Reports now going direct to Safety team and will be included as Appendices to the monthly minutes. January data errors occurred.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 24th December 2024 £21,222.11, Business Saving Account £2,068.54. The following expenditure was **approved** for payment: -

0189	Clerk Wages November & December 2024	£448.16
0190	HMRC PAYE M8 & M9	£111.60
0191	Clerk Expenses to January 2025 inc £50 donation	£96.20
0192	TT Jones Electrical Ltd Qtrly Maintenance	£223.50
0193	Garden Guardians 2024 cutting bill	£5,928.00
0194	A Storey Allotment Deposit refund	£30.00

- 10.a **BUDGET 2025-2026** – The Clerk put forward the proposed budget for the year 2025/26 to the Council, with a likely deficit in finances due to the rise costs of electricity, as well as gradual increase in costs due to price rises, the council agreed to increase the precept from £11,504 to £12,539, with a noted hope to reduce again in FY 2027 when the completion of streetlight works and reduction in unmetered supply can be resolved.
11. **CORRESPONDENCE – a)** Garden Guardian 2025 Cutting quote – Discussed quote which was only a 7% rise from last year. Clerk to request again the churchyard amendments be reflected in the quote. Accepted on this basis. Await revising for February meeting to full accept. **b)** Barclays Financial Crime Prevention Documentation signed by mandate holders. **c)** NALC Reconstitution discussed and agreed as members.
12. **MARSHAM VILLAGE HALL** – No minutes to discuss, next Quiz in March, proving popular.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground / Streetlights)** –The Council were updated the progress of applications for the use of these funds for the allotment infrastructure investment in water, Clerk to seek further advice from Jen Roope. Progress on UKPN Streetlighting estimates is ongoing. Awaiting 2024 streetlight upgrade. Plot 5 relet. Clerk to chase up bark order. Reporting on fence repairs required for Clarion Housing. Allotment Invoicing complete. The Clerk is to chase quotes for the new dog mess bin at the Church to prevent litter. Also discussed the trod way path from Allison Street – Clerk to chase Broadland.
14. **HIGHWAYS** – The Council were advised that Street name plates were required to be replaced on Allison Street and Mill Lane. Clerk to chase restricted by way enquiry.

- 15. **ANY OTHER BUSINESS** – None not covered elsewhere during the meeting.
- 16. **DATE OF NEXT MEETING** – The next meeting will be held Monday 10th February 2025 7pm at the Church.

The Chairman closed the meeting at 20.00

Signed Date