



# Marsham Parish Council

## DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL

HELD ON 10<sup>th</sup> MARCH 2025 AT 7:00PM IN MARSHAM CHURCH

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### PRESENT

Mr C Hensby (Vice Chairman), Mr P Gladden, Mr M Childerhouse, Mrs P Baker, Mr P Gladden, Cllr S Catchpole

APOLOGIES: Mr C Rouse (Chairman), Mr B Baker

Public Participation: 2

### Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None.
3. **MINUTES** – Minutes of the meeting held on the 10<sup>th</sup> February 2025 agreed a true account of record and signed by the Chairman.
4. **PUBLIC PARTICIPATION** – The Council welcomed a presentation by Danny Whitehouse who has drafted a proposal for the use of the Marsham Primary School site, subject to change of use by Planning, into a multi use Childcare and Education Facility. The concerns around Parking were discussed and some ideas levied.
5. **REPORTS FROM POLICE** – It was shared that the next SNAP meeting at Aylsham Town Hall will take place on 3<sup>rd</sup> May 2025 and details of the event will be shared on the website for residents to attend. Mike Austin is the Villages new representative for Policing.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – The Council were updated on the ongoing proposals and plans for both Devolution and the Reorganisation of both County and District Councils. They were advised that Broadland have successfully avoided any increase in Council Tax rise, despite the heavy investment in local housing for the District, a great achievement and one that will not be mirrored by the County Council whom are looking to increase to mitigate the significant deficits being suffered at County level.
7. **MATTERS ARISING – a) Council Vacancies:-** It was agreed to advertise the vacancies to consider Co-option of vacant posts at the Parish Council. Clerk to advertise accordingly. **B) Clerk Recruitment** – the Council were advised that NALC have been engaged to support in the recruitment process but have not been very helpful. Clerk to consult with PTS the other supporting body for Local Councils.
8. **PLANNING** – Two applications were discussed, proposal of Solar Panels at Top Farm under reference 2025/3262 were met with no objection, noting the airports conditional response. Proposal at Shamrock Cottage, High Street reference 2025/0441 was met with no objection.
9. **SAM2 SPEEDSIGN** – The Council await reports from the first data being gathered at the new site of Fengate.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 27<sup>th</sup> February 2025 £13,558.51 Business Saving Account £2,068.54. The following expenditure was **approved** for payment: -

0197	Clerk Wages February 2025	£224.08
0198	HMRC PAYE M11	£55.80

- 10a. **APPOINTMENT OF INTERNAL AUDIT** – It was agreed by the Council to appoint Mr Jim Graves for 2025 Audit.
11. **CORRESPONDENCE** – No correspondence received not covered elsewhere within the meeting.
12. **MARSHAM VILLAGE HALL** – No reports received.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground / Streetlights)** – The Council were advised of broken fence post at the Allotments. Spare posts will be sourced and erected accordingly. The now approved trod way from Alison Street to Pump Corner along A140 was noted to hopefully be undertaken by Broadland with agreement that this should be central to allow grass verge to grow either side. Following the confirmation of the S106 funds, the Council will renew and book the mains water connection works with Anglian Water and proceed with the installation of pipe works. It was agreed, following the withdrawal of Westcotec as our provider of streetlight upgrades that the tender be passed to TT Jones. The works reduced to simply upgrading the existing assets to LED utilising the remaining S106 Funds for this. Clerk to consult with TT Jones and book in the works. The Clerk also updated the Council on the receipt of the renewed unmetered supply certificate – which included confirmation of 14 months back pay for the renewal of LED supply. Clerk to order bark for the play area. Clerk to chase Broadland regarding dog Bin Lid broken on George Edwards Close.

14. **HIGHWAYS** – The Council were advised that Street name plates were required to be replaced on Allison Street and Mill Lane. Clerk to raise directly with Highways engineer due to failings of the website report method – signage for restricted byway at the Heath, broken speedsign on A140, pot hole on Mill Road, bottom end Buxton Road junction.
15. **ANY OTHER BUSINESS** – None not covered elsewhere during the meeting.
16. **DATE OF NEXT MEETING** – The next meeting will be held Monday 12<sup>th</sup> May 2025 7pm at the Church.

The Chairman closed the meeting at 20.40

Signed ..... Date .....