



Marsham Parish Council

DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL

HELD ON 13th MAY 2024 AT 7:00PM IN MARSHAM CHURCH

Email: marsham_pc@outlook.com

PRESENT

Mr C Rouse, Mr C Hensby, Mr D Grapes, Mrs P Baker, Mr P Gladden, Cllr A Miah Jahada – BDC.

APOLOGIES Mr M Childerhouse, Mr B Baker, Cllr Sue Catchpole BDC.

Public Participation: 0

- i) Declarations of Acceptance of Office was signed by the new Chairman Cllr. Craig Rouse for 2024/25.
- ii) Vice Chairman Cllr. Colin Hensby was elected for 2024/25.

Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – Declaration regarding planning made.
3. **MINUTES** – Minutes of the meeting held on the 11th March 2024 were confirmed and signed by the Chairman as a true account of record.
4. **PUBLIC PARTICIPATION** – None Received.
5. **REPORTS FROM POLICE** – No reports received, however a question relating to receive traffic accidents in the village has been posed for the Clerk to make contact.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – The Parish Council were updated on the Help Hub visits monthly to Aylsham Town Hall and they are coming again on the 21st May 2024.
7. **MATTERS ARISING** – The Council discussed the GNLP and felt there were no cause for concerns and noted the consultation that is likely to commence in around mid-2026.
8. **PLANNING** – Planning Application reference 2024/1194, Mill House, Mill Road – No objections noted. Planning Application reference 2024/1030 Rowan Cottage, Little London – No objections noted. Additional Applications received after the Agenda Publication were also discussed 2024/1197 & 1218 Orchard Cottage, Allison Street - No objection noted.
9. **SAM2 SPEEDSIGN** – The Council were advised that during the period 16th March to 6th May 2024 Average number of cars travelling over the speed limit is between 25-35 per day, given the volume of traffic that the high street manages this data will be sent to the Police for their advice. Additional Clamps and Jubilee Clips to be ordered by the Clerk for management of the Unit.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 25th April 2024 – £13,643.77, Business Saving Account £2,045.50. The following expenditure was **approved** for payment: -

0159	Clerk Wages March	£251.32
0160	Clerk Wages April	£214.72
0161	Norfolk Association Local Councils Membership	£204.00
0162	HMRC End of year bill and April PAYE	£37.18
- 10.a) **AGAR Internal Auditor Appointment** – The Draft Annual Accounts for the 2023/2024 year were approved and the appointment of Jim Graves as Internal Auditor was agreed again at a fee of £70.
11. **CORRESPONDENCE**- Concerns of Antisocial behaviour in the village increase was raised, particularly with dangerous acts by children and teenagers. Clerk to raise these concerns to the Police. Ongoing issues relating to drains at Fengate in hand and support being received by Steve Rieley working with Highways.
12. **MARSHAM VILLAGE HALL** – D Day celebration plans underway with an exhibit to take place at the Village Hall as well as Defibrillator training taking place in September.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground / Streetlights)** – The Council agreed that whilst space for additional plots remained, then the request for Plot to be maintained by someone external to the village could remain in this circumstance. The Council were pleased to see the repairs made to the fence in George Edwards Close by Clarion. It was agreed to appoint ROSPA Play Safety for this year's annual inspection of the play area again. Still awaiting to receive the S106 funds to be used for the allotment infrastructure investment in water. Progress on UKPN Streetlighting estimates is ongoing.
14. **HIGHWAYS** – The Council were advised that the speedsign at the Church side of A140 not working, the Speedsign near the Plough Inn is covered by trees. Street sign at Fengate to have an addition of "Leading to Mermaid Close" to aid drivers. Grass at Pump Corner has been missed off the route the last cut. Clerk to

contact contractor. It was also fed back to the Council that the Grass cutting machine might need new blades.

- 15. **ANY OTHER BUSINESS** – It was raised that a large amount of broken glass has been left by the Oak Tree near gates to the Sheep field. Clerk to report to Broadland. The Clerk advised a draft invoice from the Church had been received which will be review and a cheque raised for the next meeting.
- 16. **DATE OF NEXT MEETING** – The next meeting will be held Monday 10th June 2024 7pm at the Church.

The Chairman closed the meeting at 20.22

Signed Date