



# Marsham Parish Council

## DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 11<sup>th</sup> NOVEMBER 2024 AT 7:00PM IN MARSHAM CHURCH

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### PRESENT

Mr C Rouse (Chairman), Mr C Hensby (Vice Chairman), Mr M Childerhouse, Mrs P Baker, Mr P Gladden.

APOLOGIES: Mr P Gladden, Cllr A Mihr, Cllr S Catchpole, Mr B Baker

Public

Participation: 0

Before the meeting commenced, the Chairman lead a Minute silence in memory of David Grapes a valued member of the Council whom sadly passed away this month with his funeral taking place on 14<sup>th</sup> November 2024.

### Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None other than standing listed.
3. **MINUTES** – Minutes of the meeting held on the 14<sup>th</sup> October 2024 agreed a true account of record and signed by the Chairman.
4. **PUBLIC PARTICIPATION** – No Public were in attendance.
5. **REPORTS FROM POLICE** – Report received confirming that following the Councils request, a Community Priority to prevent misuse of the Heath and Woods has been set up. PC Ward also confirmed that no crimes were reported in the last 28 days and only two calls involving a car breakdown and deer strike on the A140. It was also confirmed that as a result of the Councils reporting of speeding issues in Marsham it has been programmed to received an enforcement visit in November.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – Following the ongoing issues around highways maintenance Cllr Catchpole has been working with Highways who confirm works to Cycle path on Norwich Road now scheduled in. It was also confirmed that there are no County Lines concerns in Aylsham.
7. **MATTERS ARISING – a)** A donation in Mr Grapes memory to the charity of his choosing – Help the Heroes was agreed at the value of £50, with the funds being transferred by online portal by the Clerk.
8. **PLANNING** – No applications were received. **b)** Clerk Recruitment, the Council were advised on some of the processes involved in the recruitment of the new Clerk, with the vacancy being advertised ASAP and interviews to take place in due course. NALC support to be sought including training.
9. **SAM2 SPEEDSIGN** – The Council were advised that works to Fengate speedsign were ongoing but in progress with pole located – Clerk to assist in sourcing voluntary location from residents in area. Reports now going direct to Safety team and will be included as Appendices to the monthly minutes.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 24<sup>th</sup> October 2024 £22,533.53, Business Saving Account £2,0560.83. The following expenditure was **approved** for payment: -

0182	Clerk Wages October 2024 (inc backpay)	£335.54
0183	HMRC PAYE M7	£83.80
0184	Clerk Expenses November	£73.70
0185	Marsham Charities	£115.20
0187	Poppy Appeal	£20.00
0188	Andersons Services and Supplies Ltd Inv 3042	£17.28

11. **CORRESPONDENCE** – The Council discussed the Local Government Service Pay Agreement 2024/25. There was also further discussion around the training available for both new Clerks, with mentoring offered too.
12. **MARSHAM VILLAGE HALL** – Village Hall activities continue to be popular with lots of fundraising.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground / Streetlights)** –The Council were updated on repair works to the play equipment with thanks to the Cllrs for their time. The progress of applications for the use of these funds for the allotment infrastructure investment in water, Clerk to seek further advice from Jen Roope. Progress on UKPN Streetlighting estimates is ongoing. Awaiting 2024 streetlight upgrade. It was agreed to let Plot 1 to awaiting resident when / if it becomes available. Clerk to chase up bark order. Reporting on fence repairs required for Clarion Housing. Allotment Invoicing will take place in November. The Clerk is to chase quotes for the new dog mess bin at the Church to prevent litter

14. **HIGHWAYS** – The Council were advised that works to Speedsign on A140 were taking place and trees being cut back. The Clerk to request a schedule of Grass cutting to plan for 2025. Clerk to chase restricted by way enquiry. Works have appeared to begun on Wathen Way sunken Soakaway.
15. **ANY OTHER BUSINESS** – Town and County Summit to take place November 13<sup>th</sup>.
16. **DATE OF NEXT MEETING** – The next meeting will be held Monday 13<sup>th</sup> January 2024 7pm at the Church.

The Chairman closed the meeting at 20.00

Signed ..... Date .....